

1. Site Name: North Bronson Industrial Area Superfund Site	2. WA #: 031-ROBE-051C	3. State: Michigan
RAC Work Assignment Completion Report (WACR)		
<input checked="" type="checkbox"/> Technical Performance Evaluation	<input type="checkbox"/> Program Support Evaluation	
Contractor: Roy F. Weston	Contract Number: 68-W6-0026	
Contractor Program Manager: James Burton		Phone: (847) 918-4039
Project Officer (PO): Pat Vogtman		Phone: (312) 886-9553
Contracting Officer (CO): David Alberts		Phone: (312) 353-1200
Work Assignment Manager (WAM): Rosita Clarke-Moreno		Phone: (312) 886-7251
Contractor Site Manager: Rick Swearingen		Phone: (847) 918-4088
Performance Period - From: 05/18/99 To: April 30, 2001		
Contractor Performance Evaluation		
<input type="checkbox"/> Unsatisfactory (1)	<input type="checkbox"/> Satisfactory (2)	<input type="checkbox"/> Exceeded Expectations (3)
<input checked="" type="checkbox"/> Outstanding (4)		
<p>Description of Activities: Weston has provided oversight and technical support during the Pre-Design Studies for the North Bronson Site. Pre-Design Studies Documents were reviewed and comments were provided to USEPA. Oversight activities were also conducted during pre-design studies field activities. Field Activities included installation of monitoring wells, abandonment of existing galvanized monitoring wells, soil, sediment and groundwater sampling.</p>		
<p>Overall Performance Evaluation:</p> <p>Weston staff assigned to this project have provided to U.S. EPA outstanding technical support and performed duties beyond those tasked for the Pre-Design Studies. As U.S. EPA's contractor and representative of U.S. EPA on the field during pre-design activities, Weston assisted EPA in handling difficult issues that arose in the field with MDEQ and the PRP's technical consultant. Weston was able to trouble shoot issues with regards to sampling activities and MDEQ's concerns regarding well development, well screen depths and other sampling technical issues. MDEQ's concerns were eased by Weston's ability to mediate between MDEQ and PRP's consultant. Weston kept WAM informed of activities and issues that arose</p> <p>Weston was also able to obtain access to 1 property for sampling activities. Access had originally failed due to miscommunication by PRP's consultant and the property owner.</p> <p>Weston's overall performance during field activities were outstanding and saved EPA's time and resources by not having the WAM/RPM travel to site during 4 weeks of activities.</p>		
<p>Unusual Problem/Occurrences Affecting Contractor's Performance:</p> <p>Weston demonstrated to be an asset for the North Bronson Site by exceeding performance when site problems arose in field.</p>		
<p>Award Fee Available:</p> <p>Award Fee Recommended: <input type="checkbox"/> Yes <input type="checkbox"/> No Satisfactory: 0% Exceeded Expectations: 60 - 80%</p> <p>Recommended Size: <input type="checkbox"/> 100% (0-100) Outstanding: 80-100%</p>		



State Specific Reasons for Recommending Award Fee (additional pages may be attached if necessary)

Evaluator Signature: *R. Parker Moreno*

Date: *9-20-01*

Evaluation Criteria Score Sheet

Project Planning

1 2 3 4

[Organizing (e.g. work plan development, data review); scheduling; budgeting]

Weston's has been ready to provide technical staff when needed and was very flexible with schedule changes as they arose throughout Pre-Design Studies. Weston has developed and provided to EPA documents such as the Health & Safety Plan and the workplan all within schedule and of high quality. All required document review and activities have been kept well within schedule and no delays have occurred. Weston has also provided technical reviews of PRP documents and has properly submitted useful technical comments to EPA WAM/RPM.

Technical Competence & Innovation

1 2 3 4

[Effectiveness of analysis; Meet plan goals; Expert testimony; Support COE/State/Enforcement; Adhere to Regs and procedures; Approach creativity/ingenuity]

The Weston staff assigned to this project are very competent and have provided EPA with quality technical support on the project's plans as well as in the activities being conducted in the field. The field personnel have demonstrated technical competence in trouble shooting while mediating between MDEQ and ARCADIS (PRPs technical consultant). During field oversight activities there were disagreements and discontents by the MDEQ staff at the site and Weston was able to discuss the issue(s) with MDEQ and ARCADIS and then assist in helping to find a solution that would satisfy both parties while following approved workplan. Weston communicated with WAM on a regular basis with activities and informed of issues and problems arising at the site. Weston's ability to handle these issues provided EPA high level of confidence that project was running well and with no delays while eliminating the need to have EPA present at the site with further resources and expenses.

Schedule and Cost Control

1 2 3 4

[Budget (hours & costs) maintenance; Priority schedule adjustments; Cost minimization]

Weston was very flexible in meeting the project's goal of completing field activities on time. Field oversight was compressed to 5 weeks and Weston provided staff highly qualified and met schedule needs. Weston provided oversight as needed during these 5 weeks and to minimize cost, yet maintain high level performance, field personnel were provided from a nearby Weston office in Michigan

Reporting

1 2 3 4

[Timeliness of deliverables; Clarity; Thoroughness]

Weston's monthly progress reports are clear and concise. All information needed is properly presented, sufficient data and information is provided to WAM to satisfy EPA's needs and requirements. Deliverables have been usually about 1 -2 days early. Verbal reporting of field activities has also been performed on a regular basis as requested by the WAM. The 2-Week Field Oversight reports were also written in a very clear way, with sufficient information to provide the WAM with the necessary information about field activities and any issues that arose during these activities.

Resource Utilization

1 2 3 4

[Staffing; Subcontracting; Equipment; Travel, etc.]

Throughout their performance period, Weston has been very resourceful in utilizing staff from a Michigan office to provide field oversight for this project. By doing this travel cost and time were reduced. Oversight activities were enhanced by this as well due to the staff's ability to be flexible with schedule. Assigned field staff was also flexible in resolving issues during his off-duty hours.

Effort

1	2	3	4
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[Responsiveness; Mobilization; Day-to-day; Special situation (e.g. adverse/dangerous conditions)]

Weston has been very responsive and flexible in being available for field oversight when needed. Weston's effort has been great and outstanding in providing the technical support, advice and field oversight as needed. The Site manager as well as field personnel kept continuous communication with WAM and were available to discuss when needed. Their effort during oversight of field activities was extremely helpful in moving the project along with no delays or problems. Intervention to solve early problems and issues as they arose kept conflicts away from the project and allowed the schedule to move as planned.